

D6 Court Administration & Scheduling Responsibilities

Primary Responsibilities - The point person/people responsible for all queue items/WIPs, scheduling hearing/trial dates, emails, questions, etc. as outlined below:

- **Linn County District Court Criminal** - Julie Fette
- **Linn County Civil** - Connie Trosky (except for family law)
- **Linn County Family Law** - Lori Schoon
- **Linn County Associate Court** - Connie Trosky, Lori Schoon, and Holly Rushford
- **Linn County Juvenile, Traffic, and Small Claims** - Deb Skelton, Mimi Nekoomand, and Michelle Haugen
- **Johnson County District Court** – Erica Beason (backup is Alissa Kron)
- **Johnson County Associate Court** – Leroy Nida (backup is Paige Gabriel)
- **Johnson and Jones Juvenile** – Leroy Nida (backup is Paige Gabriel)
- **Johnson County Traffic and Small Claims (Magistrate Court)** – Johnson County Clerk’s Office (Small Claims and Traffic/Simple Magistrate departments)
- **Benton, Iowa, Jones, and Tama (everything except juvenile)** - Julie Fette, Jacquelyn Williams, Savannah Hanning, and Alissa Kron
- **Benton, Iowa, and Tama Juvenile** - Deb Skelton, Mimi Nekoomand, Michelle Haugen, and Holly Rushford
- **D6 ADA Coordinator** – Julie Fette
- **D6 Interpreter Coordinator** – Candice Blake (backup is Lori Schoon)
- **D6 Recordings Manager** - Courtney Arnold (backup is Mimi Nekoomand)

General Responsibilities:

- **Julie Fette, Connie Trosky, Lori Schoon** - monitor all queues and WIPs and reassign as needed for Linn County
- **Julie Fette, Connie Trosky, Lori Schoon** - cross-trained to cover any type of district court civil and criminal scheduling in all counties except Johnson
- **Savannah Hanning (backup Jacquelyn Williams)** – Assistant to the Linn Administrative Judge. Point of contact for Benton, Iowa, Jones, and Tama County DAs when no judge is available in the county of filing.
- **Courtney Arnold** – When in doubt, contact Courtney!